



Annual Activity Report 2019

Association for Dental Education in Europe

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ANNUAL ACTIVITY REPORT 2019

ASSOCIATION FOR DENTAL EDUCATION IN EUROPE

1.1 About ADEE

The Association for Dental Education in Europe (ADEE) was founded in 1975 as an independent European organisation representing academic dentistry and the community of dental educators. Since then, ADEE has played an important role by enhancing the quality of education, advancing the professional development of dental educators and supporting research in education and training of oral health personnel.

ADEE brings together a broad-based membership across Europe comprised of dental schools, specialist societies and national associations concerned with dental education.

1.2 Mission statements

ADEE is committed to the advancement of the highest level of health care for all people of Europe through its mission statements.

- To promote the advancement and foster convergence towards high standards of dental education
- To promote and help to co-ordinate peer review and quality assurance in dental education and training
- To promote the development of assessment and examination methods
- To promote exchange of staff, students and programmes
- To disseminate knowledge and understanding on education
- To provide a European link with other bodies concerned with education, particularly dental education.

1.3 Governance

1.3.1 ADEE Executive Committee






The ADEE Executive Committee is elected by the General Assembly of members to govern ADEE activities. The Executive is the main administrative body of ADEE and ensures the principles of the Constitution of the Association 1996 (revised November 2004 and August 2016) and the Bylaws of the Association 1996 (revised September 2004 and August 2016) are upheld at all times.

The Executive is charged with the responsibility of directing and organising ADEE activities, enacting the decisions of the General Assembly and the monitoring of finances. The Executive has the power to appoint executive and administrative officers to serve in administrative functions of the committee.

The ADEE Executive Committee is in post for the period 1st January to 31st December of a given year.

During 2019 the Executive Committee was composed of the following:

1.3.2 ADEE Executive Officers



President	President Elect	Secretary-General
		
Prof Stéphanie Tubert-Jeannin France	Prof Dr Ilze Akota Latvia	Prof Dr M. Cristina Manzanares Spain
Treasurer	Editor	
		
Prof Dr Petra Hahn Germany	Prof Deborah White United Kingdom	

1.3.3 ADEE Executive Members

		
Prof Rui Amaral Mendes Portugal	Dr Ronald Gorter Netherland	Prof Julia Davies Sweden
		
Dr Barry Quinn UK	Prof Sebastian Paris LOC Charite Germany	Prof Corrado Paganelli LOC Brescia Italy

1.3.4 Administrative Staff

The ADEE office is kindly hosted by the Dublin Dental University Hospital. The office is staffed by:

	
Mr Denis Murphy Chief Administrative Officer	Ms Judith O'Brien Membership Officer

ADEE Staff are responsible for implementing the day-to-day decisions of the Executive Committee and coordinating the work of ADEE.

This annual report on activity is prepared for and on behalf of the ADEE Executive by the ADEE Office.

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1.3.5 Executive Standing sub committees

To assist in its activities the ADEE Executive operates a number of standing committees.

For 2019, the standing committees were:

A: EXCELLENCE IN EDUCATION COMMITTEE

- Dr. Ronald Gorter Chair (NL)
- Professor Alison Bullock (UK)
- Professor Petra Hahn (DE)

B: NOMINATIONS COMMITTEE 2019 -2020

- Professor Stephanie Tubert (France)
- Professor Jon Cowpe (UK)
- Professor Cristina Manzanares (ES)

C: JOURNAL MANAGEMENT COMMITTEE

- Professor Deborah White (UK)
- Professor Cristina Manzanares (ES)
- Ms Mie Bak (DE) representing Wiley

1.3.6 Supplementary Sub Committees

During 2019 the following specific purpose committees were also formed for specific functions:

A: ADEE ADVANCEMENT OF DENTISTRY IN SOCIETY SCHOLARSHIP AWARD: SUPPORTED BY GSK

- Professor Corrado Paganelli (IT) Committee Chair
- Professor Julia Davis (SE)
- Dr Ronald Gorter (NL)
- Professor Petra Hahn (DE)
- Prof Rui Amaral Mendes (PT)

B: EDITORIAL BOARD

The Editorial board is chaired by Professor Deborah White ADEE Editor and meets annually at the ADEE meeting.

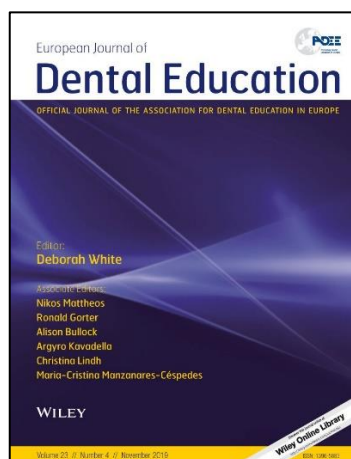
Editorial Board Composition for 2019

Editor-in-Chief:

Prof Deborah White, University of Birmingham
United Kingdom

Associate Editors:

Dr Nikos Mattheos, San Francisco, USA
Dr Ronald Gorter, ACTA, The Netherlands
Prof Alison Bullock, Cardiff, UK
Dr Argyro Kavadella, Athens, Greece
Prof Christina Lindh, Malmo, Sweden
Prof Maria-Cristina Manzanares-Céspedes,
Barcelona, Spain



Editorial Board Members

Dr Irene HA Aartman, Amsterdam, The Netherlands
Dr Josie Beeley, Glasgow, UK
Dr Michael Botelho, Hong Kong
Dr Susan Bridges, Hong Kong
Prof George Brown, Nottingham, UK
Prof Toh Chooi Gait, Kuala Lumpur, Malaysia
Prof Luke Dawson, Liverpool, UK
Prof Nora Donaldson, London, UK
Prof John Eisner, New York, USA
Prof Peter Gaengler, Witten, Germany
Dr Michele Giuliani, Rome, Italy
Dr Marjolaine Gosset, Paris, France
Prof Tshepo Gugushe, Medunsa, South Africa
Prof Winfried Harzer, Dresden, Germany
Dr Anastassia Kossioni, Athens, Greece
Dr Chris Louca, London, UK
Dr Kavita Mathu-Muju, Vancouver, Canada
Prof Anders Nattestad, San Francisco, USA
Dr Upen Patel, Birmingham, UK
Dr Barry Quinn, London, UK
Prof Morten Rykke, Oslo, Norway
Dr Andrea Sardella, Milan, Italy
Dr Simon Tran, Quebec, Canada
Prof Sibylle Vital, Paris, France
Prof Johann de Vries, Doha, Qatar
Prof Damien Walmsley, Birmingham, UK
Ms Margaret Wardman, Leeds, UK

The ADEE Executive extends its appreciation to all who serve on the European Journal of Dental Education.

1.3.7 Schedule of Meetings Held 2019

In line with the constitution and bylaws of the association, the minimum of two Executive Committee meetings were held during 2019. The following summarises the scheduled meeting dates of the Executive for 2019.

Meeting Dates	Meeting type	Location	Attendees
This table summarises the meetings of the Executive only and does not include meetings such as; site visits, audit visits, partnership and collaborative meetings attended by various members of the committee.			
15.01.19	Full Executive Meeting	Zoom	Executive Committee and ADEE Administrator
25.02.19	ADEE Audit meeting	In person	Treasurer, Accountant ADEE Staff
26.03.19	Full Executive Meeting	Zoom	Executive Committee and ADEE Administrator
24.04.19	Full Executive Meeting	Face to Face	Executive Committee and ADEE Administrator
11.06.19	Full Executive Meeting	Zoom	Executive Committee and ADEE Administrator
16.07.19	Full Executive Meeting	Zoom	Executive Committee and ADEE Administrator
20.08.19	Full Executive Meeting	Face to Face	Executive Committee and ADEE Administrator
24.09.19	Full Executive Meeting	Zoom	Executive Committee and ADEE Administrator
20.10.19	Full Executive Meeting	Zoom	Executive Committee and ADEE Administrator
06.12.19	Full Executive Meeting	Zoom	Executive Committee and ADEE Administrator

In addition to the above a considerable amount of meetings of sub groups of the Executive providing oversight to the joint ADEA/ADEE meeting and the Berlin 2019 meeting were held throughout the year. In order to manage cost controls the very vast majority of meetings are held using the Zoom meeting platform. The expectation being the need for site visit inspections for meetings.

1.3.8 Governance Activity During 2019

The Executive Committee as the body within the Association is charged with oversight and management of the activities of ADEE and as such performed a number of specific functions during 2019.

A: ANNUAL AUDIT

The ADEE financial year ends 31st December. Books of accounts as maintained by the Dublin office were prepared for presentation to the Associations auditors Meagher Moynihan in early January 2020. A full audit of accounts was performed during late January, early February and a meeting held with the Auditors, ADEE Treasurer and ADEE staff on 13th February 2020, this was facilitated using Zoom Video Conferencing.

Initial draft accounts for 2019 were reviewed at this meeting prior to presentation to the scheduled meeting of the Executive in February 2020 for approval and signing.

B: EU TRANSPARENCY REGISTER

The Association's registration with the EU transparency register was updated on 22nd February 2019. ADEE's registration number is 224420913440-79. The registration must be updated annually.

Information on the purpose and role of the Transparency register, associated code of conduct and ADEE's record on the register can be reviewed [here](#).

C: IRISH CHARITIES REGULATORY RETURN

The Association's registration with the Charities Regulatory Authority in Ireland was updated 18th September 2019 following the approval of the 2018 Annual Report and Financial Statements by the General Assembly in Berlin.

ADEE's registered charity number is 20058111. The full entry including annual reports and financial statements can be viewed by the public at <https://www.charitiesregulatoryauthority.ie/> or on the ADEE.org webpage under publications.

Work has commenced on ensuring ADEE complies with the new ADEE governance Code which comes into effect in 2020. This entails considerable work on documentation of ADEE policies and protocols as well as annual reporting mechanisms. The work is being undertaken by the ADEE office with the Support of Prof Petra Hahn ADEE Treasurer and Trustee.

D: TRUSTEES

ADEE appointed trustees for a three-year period commencing 1st January 2018, the majority of whom must be resident in Ireland, which is a regulatory stipulation. The current trustees are:

- I. Ms Majella Giles (IRL) II. Mr David Barry (IRL) III. Prof Petra Hahn (DE)

E: BANK ACCOUNT SIGNATORIES

So as to ensure transparency and accountability of ADEE expenditure, amounts in excess of €10,000 require the signature of the Secretary General or Treasurer along with one ADEE staff member. During 2019 the account signatories remained unchanged as follows:

1. Judith Francis	Amounts up to €9,999.99 require any two signatures from 1 to 4 listed to the left	Amounts €10,000 and greater require two signatures one of which must be from 3 or 4 in list to the left
2. Denis Murphy		
3. Petra Hahn		
4. Cristina Manazanares		

Similar to the majority of organisations, Electronic Funds transfer is replacing the majority of payments.

F: ADEE STRATEGIC PLAN 2019 TO 2021

Late 2018 into 2019 the ADEE executive drafted the Association's new strategic plan. Following a period of consultation with members (3 months) the final draft document was approved at the general assembly in Berlin in August. The Plan highlights six priority action areas:

1. ADEE Membership, retention, growth and development
2. ADEE Funding
3. BREXIT and its implications
4. Governance
5. Sustainability in operations and use of technologies
6. Policy, collaborations and developing best practice

You can access the full strategic plan [here](#).

G: ADEE STAFF REVIEW

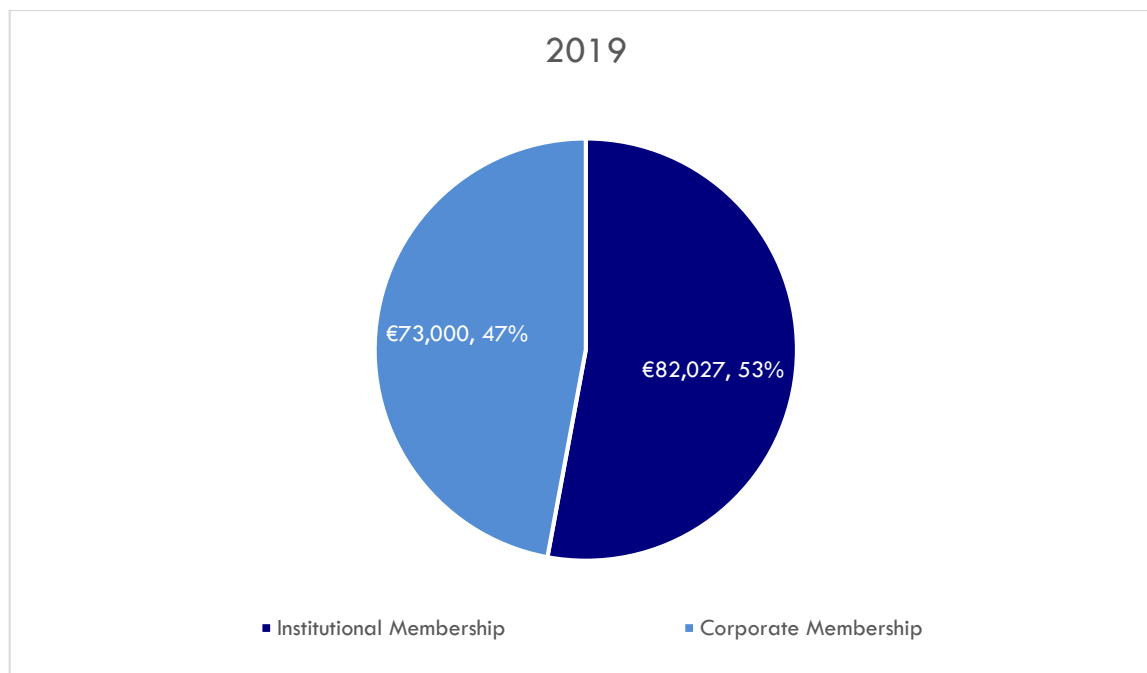
In line with employee contracts, the ADEE staff are reviewed annually in December. The executive acknowledged the additional work taken on by Judith and Denis as ADEE grows and strategic priorities change.

2.1 2019 Membership data

The Executive continues to work with members to ensure the benefits of membership outweigh the cost. The executive believes that the annual membership fee of €575 per institution (which allows all staff and students within the faculty to create a profile and thereby attain access to the EJDE and also discounted ADEE meeting attendance) to be good value for money.

While membership fees have remained unchanged for many years a number of additional services have been introduced and the Executive will continue to engage with membership in this regard.

Revenue from membership income and corporate partnerships remains ADEE core sources of income.



While the above may suggest that during 2019 corporate contributions were less than institutional contributions, they are in fact larger, however this specific income is included within the annual meeting as it was in direct support of specific elements of same.

A total of €75,933 was contributed directly by various corporate partners in support of the Annual meeting events and activities, and a total of €29,017 was raised by exhibition fees thus making total corporate income for 2019 circa €177,950. The executive is conscious that this is a considerable sum and are greatly appreciative of our corporate partners support.

2.1.1 New Institutional and Affiliate members

ADEE were pleased to welcome the following new or re-joining Institutional and Affiliate members during 2019:

- Arab American University, Palestine
- Australian Dental Council
- Eastern Mediterranean University, Turkey
- European University Cyprus
- International Federation of Denturist, Canada
- Klaipeda State University of Applied Sciences, Lithuania
- Medical University - Varna Prof. Dr. Paraskev Stoyanov, Bulgaria
- SS. Syril and Methodius University in Skopje, Macedonia
- Universidad de La Frontera (UFRO), Chile

- University of Bedfordshire, UK
- University of City Island, Turkey
- University of Pretoria, South Africa
- Uşak University, Turkey

2.1.2 Institutional and Affiliate Membership in numbers

The following summarises trends in Institutional and Affiliate membership 2015 to 2019 inclusive:

Details	2019	2018	2017	2016	2015
Total combined Institutional and Affiliate members	171	165	150	154	134
Number of Institutional Members	134	130	129	125	121
• <i>Of which are new in year (or re-joined)</i>	7	-	9	4	4
• <i>Number who resigned in year</i>	0	-	-	0	7
• <i>Number who did not pay or contact</i>	8	-	6	13	5
Number of Affiliate Members	37	34	30	29	28
• <i>Of which are new in year</i>	5	-	4	1	0
• <i>Number who resigned in year</i>	2	-	1	0	3
• <i>Number who did not pay or contact</i>	-	-	-	4	3

2.2 Corporate Partnerships

The following table provides a summary of corporate membership trends 2016 to 2019 :

Details	2019	2018	2017	2016
Number of Platinum Partnerships	9	8	8	7
• <i>Of which are new in year</i>	1	1	1 ¹	3
• <i>Number who resigned in year</i>	0	1	0	0
Number of Gold Partnerships	7	9	9 ²	13
• <i>Of which are new in year</i>	1	4	0	2
• <i>Number who resigned in year</i>	3	4	1	1

ADEE welcomes the following partners this year.

- Nissin Dental Products Europe BV
- SIM2CARE

And thanks the following departed partners for the historic support:

- Bien Air Dental
- Maxinity (although they remained as a paying exhibitor)
- Unilever

¹ One member moved from Gold to Platinum, two members were became Platinum mid year and hence got discount payment

² See note one plus Saratogo resigned membership

3.0 KEY ACHIEVEMENTS 2018

3.1 ADEE Financial Situation

3.1.1 Income and Expenditure Account:

The following is the income and expenditure account extracted from the full set of audited accounts covering the period 01.01.19 to 31.12.19.

Association for Dental Education in Europe INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2019

	Notes	2019 €	2018 €
Turnover	4	520,006	410,834
Gross profit		520,006	410,834
Administrative expenses		(519,133)	(399,156)
Profit/(Loss) on ordinary activities before taxation		873	11,678
Tax on loss on ordinary activities		-	-
Profit/(Loss) for the year	8	873	11,678

3.1.2 Expenditure

The following is a breakdown of expenditure providing a comparison of 2019 to 2020

SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

SCHEDULE 1 : OVERHEAD EXPENSES

for the year ended 31 December 2019

	2019 €	2018 €
Administration Expenses		
Wages and salaries	88,857	89,447
Executive committee and administrative costs	3,456	10,907
Scholarships support	5,000	5,000
European journal for dental education	23,020	26,925
EU engagement	3,381	23,395
Research and development projects	17,998	24,208
ADEE international representation	18,116	19,443
Office costs	5,579	3,003
Printing, postage and stationery	52	852
Pension costs	9,213	9,213
IFDEA	7,416	7,080
Website development costs	5,922	12,994
Website associated costs	17,725	-
Conference costs (Oslo)	1,723	157,525
Conference costs (Berlin)	166,643	-
Conference costs (Brescia)	137,197	-
School visit expenses	-	1,019
Audit and accountancy	7,418	7,629
Bank charges	417	516
	<u>519,133</u>	<u>399,156</u>

3.1.3 Note on annual meeting finances

The ADEE Executive and Treasurer are most grateful to the Dean of Charité Prof Sebastian Paris and his Local Organising Committee for their dedication and support in delivering ADEE 2019. Given that the association was host from two meetings during 2019, enabling the delivery of a break even for the ADEE 2020 Berlin meeting was a considerable achievement. Thanks are also due to our corporate partners who very generously supported the meeting in Berlin by direct sponsorship of events and other meeting elements. Additionally the Executive are most thankful to Prof Corrado Paganelli and his team in Brescia for ensuring a successful joint ADEE/ADEA meeting. This funding contributed greatly to the financial situation in 2020.

A number of non-standard items are worth nothing as follows:

1. With the departure of our historic web service provider, ADEE was faced with the need to develop a new web platform while at the same time maintaining its existing databases on the service providers servers. In discussion with our accounts it was agreed that as this amount in the value of 13K was for a three year period that this amount would be attributed to the accounts in a phased approach over the three years similar to the account approach of depreciation.
2. In order to give clarity to the funding received from our corporate partners, income from the annual and other meetings is now classified into three categories; registrations, exhibition and sponsorship. This has been retrospectively applied also for ADEE 2018 Oslo for comparative purposes.
3. ADEE Executive costs have been greatly reduced in 2019 by aligning meetings with those of the larger meetings in Brescia and Berlin. Note this was an exception case and in 2020 an onsite Executive meeting will be held in Porto thus the predetermined budget for the ExCo costs will remain.
4. During 2019 ADEE did not have the services of a representative in Brussels, thus the costs associated with EU representation have considerably decreased.
5. Office costs have slightly increased due to the need to upgrade office equipment during 2019.

3.2 Report on Annual Meeting 2019: Berlin, Germany

3.2.1 Local Organising Committee (LOC)

The Annual Scientific Meeting ADEE 2019 was held in Berlin, Germany hosted by Charité University, Faculty of Dentistry. As usual the meeting was facilitated by a local organising and scientific committees who this year was led by Professor Sebastian Paris and a dedicated team in the Local Organising Committee. The Executive and ADEE office sincerely thank Prof Paris and his team, including the many students who assisted with on the ground logistics. A particular thank you also to Dr Kerstin Bitter for her dedication and support.

3.2.2 ADEE 2019: Berlin in numbers

The following table summarises key activity in relation to the ADEE 2019 meeting:

Details	
Meeting Date	21 st to 23 rd August 2019
Total number of delegates	403
Number of pre-registered delegates prior to 10 th August	399
Number of onsite registered delegates	4
Number of countries from which delegates originate	50
Number of poster presentations	115
Number of FREESTage presentation	20
Number of topic related paper presentations	4
Number of workshops	8
Number of special interest groups held	6
Number of exhibitors exhibiting	15
Number of onsite meetings with Corporates	15
Number of onsite committee and special meetings	9

You can download the various booklets from [here](#)




3.2.3 Countries/Territories represented by delegates

The following is a listing of countries and the quantity of delegates from that country that attended ADEE 2019 Berlin:

Australia 2	Hungary 1	Norway 9
Austria 2	India 1	Oman 1
Brazil 1	Iran, Islamic Rep. of 7	Poland 3
Bulgaria 3	Iraq 1	Portugal 3
Chile 3	Ireland 17	Romania 5
Colombia 1	Israel 1	Russian Federation 2
Croatia 3	Italy 7	Slovenia 2
Cyprus 1	Japan 2	South Africa 2
Czech Republic 1	Jersey 1	Spain 7
Denmark 6	Jordan 1	Sweden 11
Estonia 3	Korea, Rep. of 1	Switzerland 4
Finland 18	Latvia 7	Taiwan 2
France 18	Lebanon 2	Turkey 4
Georgia 6	Lithuania 3	United Arab Emirates 1
Germany 75	Malaysia 1	United Kingdom 103
Greece 5	Malta 1	United States 13
Hong Kong 1	Netherlands 28	

3.2.4 Excellence in Education Awards

As per previous years, the Association made awards for excellence in dental education during the 2019 annual meeting.

Mature Career Educator Award:	 Oral B Inter-professional educator Award:
	
<p>Dr Peter D Fine PhD Principal Teaching Fellow, UCL Eastman Dental Institute, London United Kingdom.</p>	<p>Ms Clare McIlwaine from Peninsula Dental School, University of Plymouth.</p>

The ADEE Executive congratulates the recipients and their schools for demonstrating a commitment to the ongoing delivery of excellence in dental education. If you or one of your colleagues is considering application for an ADEE excellence in dental education award please visit the dedicated section of our website for more information.

3.2.5 ADEE Exhibition 2019

ADEE gratefully acknowledges the companies who exhibited at ADEE 2019 Berlin. Their attendance and contribution at the meeting is greatly valued by the ADEE Executive and ADEE members. You can download an exhibitor's prospectus from [here](#).

ADEE continues to work with our corporate partners to find creative and new ways to enable their engagement in the ADEE annual meeting.

It is important to ADEE that our corporate partners receive value for money in their contribution and view ADEE as a key partner in the dental education arena. It is also important that our corporate partners become an integrated part of our community and not just participate on the periphery

3.2.6 ADEE 201 Corporate Support

In an attempt to better integrate our corporate partners and acknowledging that their support (expertise and financial) is essential to the delivery of our annual meeting, the Treasure the ADEE office worked closely with various partners to carve out unique and meaningful means by which they could directly support various elements of the 2019 annual meeting.

This activity is directly responsible for the financial success of the Berlin meeting.

The ADEE executive sincerely thanks the following corporate partners who supported various elements of the 2019 meeting.



The direct sponsorship and support of the following elements was greatly appreciated.

- Dentsply Sirona – Gala event
- KaVo Kerr – Welcome Reception
- Planmeca – Berlin travel pass
- Curaden – ADEE 2019 Meeting App
- Virteasy Dental by HRV – Pre clinical skills Workshop session

3.2.7 ADEE 2019 Meeting APP

In response to delegate feedback and in line with our continual drive to ensure our annual meeting has a reducing impact on the environment, ADEE 2019 again saw the use of the ADEE meeting App. This provided onsite information for all programme, abstracts, updates etc.

The App was available in all standard formats and downloadable to registered delegates free of charge from early August. A total of 280 delegates downloaded the app for use during ADEE 2019.

ADEE is most grateful to Curaden for their generous support of this new initiative.

3.2.8 Special Interest Groups and Workshops

The following Special Interest Groups were presented as part of ADEE 2019 Berlin.

- EDHF SIG Berlin 2019 A new curriculum for dental hygienist education in Europe
- Categorising learning outcomes for operative pre-clinical skills
- Aesthet(h)ics dentistry: Medical vs. Ethical Aspects of multidisciplinary treatment in the under- and postgraduate education
- Communication and Health Behaviour Change Education (CHBCed)
- Life Long Learning - The end of CPD as we know it? Welcome changes ahead?
- Assessment procedures for Non EU dentists for registration in EU

The following Workshops were presented as part of ADEE 2019 Berlin.

- Teacher Feedback and Student Learning
- The ADEE Tech Expo
- Interprofessional Education in Core Knowledge Based Areas of the European Dental Curriculum
- The new German Dental Licensure Act (Approbationsordnung) (until 16:00) Austausch: Neue Approbationsordnung: Wie bereiten wir uns auf die Implementierung vor? (presented in German)
- ESE/ADEE workshop to develop case based teaching resources
- Dental Education Research
- Joint ADEE/EDSA Hack-a-thon
- Sustainable healthcare and the graduating European Dentist
- Wellbeing and resilience in dental education

3.2.9 Evaluation of ADEE 2019 by delegates

Following the delivery of ADEE 2019, the ADEE Executive issued an online feedback survey to delegates. The following summarises key issues agreed for priority by the Executive for 2019. The following is the conclusion section the report which is available [here](#).

“As always the ADEE Executive and the ADEE office is committed to delivering a quality meeting experience to its members and delegates. However, delegates must appreciate that comparing ADEE meetings with those of larger associations whose meeting budget alone are multiple factors of the ADEE annual budget, is unrealistic.

ADEE was born out of a need for collaborative, collegial activity that is open to all, and in particular to those who most need it. Thus, the ADEE annual meeting relies heavily on corporate support to deliver its meetings and keeps its registration fee as low as possible.

The programme content is driven and delivered by its membership and members who feel unhappy with same are encourage to contact the executive and programme time will be made available to you to deliver content once it is within the overall remit and aim of ADEE.

In addressing the specific issues raised in the report in 2020 the Executive will prioritise the updating and revision of its approach to the delivery of e-poster sessions.”

3.3 Report on General Assembly

The 2019 General Assembly was held on Friday 23rd August at 16:15 in The Langenbeck Room at 'The Langenbeck-Virchow-Haus', Berlin, Germany. The assembly was attended by the full ADEE Executive Committee, ADEE administrator and by representation of 69 delegate members of the association.

3.3.1 Agenda items

The meeting's agenda covered the normal approved process:

Item No.	Details	Presenter
1	Meeting called to order at 16:15	<i>Professor Stéphanie Tubert-Jeannin</i>
2	Approval of the Agenda and notification of additional items	
3	Approval of the Minutes of the previous General Assembly held in Oslo, August 2018.	
4	Matters arising from the Minutes	
5	Reports of the Officers:	
5.1	<i>Report of the President and Update on ADEE Strategic Plan 2019 to 2021</i>	<i>Professor Stéphanie Tubert-Jeannin</i>
5.2	<i>Report of the Secretary General</i>	<i>Professor Cristina Manzanares</i>
5.3	<i>Report of the Editor</i>	<i>Professor Deborah White</i>
6	Report of the Treasurer	<i>Professor Petra Hahn</i>
6.1	<i>Acceptance of Annual Accounts – 2018</i>	
6.2	<i>Approval of Prelim Budget 2020</i>	
6.3	<i>Acceptance of Annual Report – 2018</i>	
7	Nominations Committee Report - Membership of the Executive Committee <ul style="list-style-type: none">• <i>Executive Committee Membership</i>• <i>Appointment of 2020 nominations committee</i>	<i>Professor Corrado Paganelli</i>
8	Annual meetings of ADEE	<i>Professor Stéphanie Tubert-Jeannin</i>
	<ul style="list-style-type: none">• <i>ADEE 2020 Strasbourg</i>• <i>ADEE 2021 Porto</i>• <i>New protocol for ADEE meetings 2022 and beyond</i>	
9	Any other business	<i>Professor Stéphanie Tubert-Jeannin</i>
10	Presentation of ADEE 2020 Strasbourg, France	<i>Professor Agnes Bloch Zupan and Professor Olivier Huck</i>
11	Close of Meeting and invitation to farewell reception	

3.3.2 Key decisions taken at General Assembly 2019

The following summarises the key actions and decisions approved by the General Assembly:

- i. The minutes of the General Assembly held in Oslo 2018 were approved
- ii. The financial accounts for the year ending 31st December 2018 were accepted
- iii. The modified budget for 2020 was approved
- iv. The Annual Report 2018 was accepted
- v. Appointments to ADEE Executive were made as follows:
 - a. Dr Barry Quinn (UK) and Prof Sibylle Vital (FR), appointed as co-opted executive committee members for a one-year term commencing 01.01.19.
- vi. ADEE Annual Meeting Venues
 - a. 2020 meeting to be held in Strasbourg, France
 - b. 2021 meeting to be held in Porto, Portugal



4.0 REPORT ON EUROPEAN ACTIVITIES

4.1 EDHF

The ADEE consultation process with EDHF concerning the common educational framework (CEF) document for dental hygienists across Europe has continued over the year. The document comprising an introduction, and four domains outlining areas of competence and learning outcomes, was submitted to the European Journal of Dental Education in the summer of 2019.

The work has now been accepted and will be published as five papers in a dedicated section of the journal. The CEF, which is intended as an inspirational document that can be adapted to local requirements and regulations, will be available as an open access document for use by dental hygienist educators around Europe. This brings this particular joint collaborative to very productive close.

4.2 FEDCAR

ADEE was present at the annual FEDCAR meeting that took place in Paris the 29th of November 2019, represented by Stephanie Tubert-Jeannin (president) and Sibylle Vital (executive member).

During that meeting, the FEDCAR and CED proposed a “Principle of accreditation introduced in the Directive 2005/36/EC”, that called on the European Commission to recognise the need for an accreditation system to ensure a minimum common standards in the quality of dental education for a proper implementation of the Directive 2005/36/EC.

It includes that “all national systems of dental education should have comparable standards and have an independent system of quality assurance to ensure that these standards are met.” Prof Tubert-Jeannin together with EDSA representatives reinforce the existing ENQA system that was in place at a national level and suggested that many academic institutions are already subjected to multiple accreditations.

Prof Tubert-Jeannin, as coordinator of the Erasmus project presented the O-Health-Edu project. The project has aroused the interest of the stakeholders, wishing to collaborate in the project, which is in line with the approach initiated.

4.3 Platform for Better Oral Health in Europe Engagement

ADEE is a founding member of the Platform for Better Oral Health in Europe. Its mission is to improve oral health and enhance cost-effective prevention and oral health promotion in Europe. In the EU, the socio-economic burden of oral diseases is considerable: they affect the majority of school-aged children and adults and account for 5% of public health spending. Treatment expenditure exceeds that for other diseases, including cancer, heart disease, stroke and dementia. This is disturbing, given that much of the oral disease burden is preventable

The Platform has held several meetings during 2019, location APCO offices in Brussels, in which ADEE was represented by its chair, Prof Stéphanie Tubert- Jeannin, and Dr Ronald Gorter. Several Platform activities were undertaken:

1. In April the Platform for Better Oral Health in Europe issued a new call for submission of best practices in oral health promotion and oral diseases prevention. Through this new call, the Platform wants to develop a renewed and more comprehensive European repository which will aim to:
 - Increase EU policy-makers’ understanding of the importance of oral health promotion and prevention;
 - Demonstrate the cost effectiveness of targeted public health interventions in the field of Oral health;
 - Provide the European Commission and Member States with examples of successful policies to protect their citizens from oral diseases and other related non communicable chronic diseases, which could be replicated throughout Europe.

2. On Wednesday 19 June ChildSmile was awarded a certificate of best practice by European Commissioners Vytenis Andriukaitis (Health and Food Safety), Tibor Navracscics (Youth and Sport) and Phil Hogan (Agriculture). ChildSmile, run by the Scottish government, commenced in 2006 against a background of the poor oral health and extensive oral health inequalities observed in children in Scotland, with the aim of improving the oral health of all children and also with emphasis on the more deprived groups in society. ChildSmile submitted its best practice to the Oral Health Platform, as part of its Best Practice call launched in 2019. Following an evaluation by the Platform, which showed the high quality of this programme, it was suggested to submit the best practice to the European Commission's portal, which ultimately validated the programme as a Best Practice.
3. On 3 December 2019, the Platform for Better Oral Health in Europe hosted its annual Associate Member meeting in Brussels.
4. Also on 3 December 2019, the Platform for Better Oral Health in Europe launched their Manifesto "Why Oral Health Matters - policy recommendations to improve oral health in the EU" in the European Parliament in Brussels. In a session chaired by member of the European Parliament Jane Brophy, the Chair of the Platform, Dr Nigel Carter, presented the contents and policy asks of the manifesto. Two other presentations accompanied the manifesto launch. The first by Prof Richard Watt (University College London), first and co-author of two recent scientific publications on oral health in The Lancet (July 2019), in which he showed the importance of improving and maintaining oral health. Prof Watt presentation emphasized the need to tackle oral health inequalities, both from a public health and economic perspective. The second Mrs Antonella Cardone, Director of the European Cancer Patient Coalition, presented the patients point of view on cancer, and mouth / oral cancer in particular.

Visit the Platforms website to stay updatef: <http://www.oralhealthplatform.eu>

4.4 O-Health-Edu Erasmus + Project

In 1998, a 9-years European Union (EU) funded Thematic Network Project was carried out by ADEE. This project has been continued since 2007 and recently, ADEE has published an updated consensus document "The Graduating European Dentist" that re-defines the required competencies for new dental graduates and promotes the use of modern, validated and well-suited pedagogical approaches, evaluation tools and the development of quality assurance processes.

Since 2016, the ADEE executive is working in order to build a new EU network project that could be funded within the EU Erasmus + bids. In 2018, a project entitled O-HEALTH EDU "Advancing Oral Health A vision for dental Education" has been granted funding within the KA2 – "Cooperation for Innovation and the Exchange of Good Practices" and KA203 – "Strategic Partnerships for higher education" programs. This project commenced in October 2019 running for 3 years. It is coordinated by the University Clermont Auvergne (France) with the Association for Dental Education in Europe (ADEE) and 8 other university partners. The main objective of this project is to gain a validated and research grounded understanding of the realities of dental education within the EU territory. The project is driven by three overarching objectives. The first is to provide a diagnosis of the current situation of dental education in Europe. The second is to enable a shared understanding and a common vision for the future of Oral Health Professionals' Education among all European stakeholders and policy makers. The last specific objective is to define priorities for a strategic vision and support changes for oral health professionals' education in 2030. ADEE will help a major role for the project's dissemination because of its specific role in the landscape of dental education in Europe. For further information or a more detailed discussion on the project and its aims, please contact the project coordinator and president of ADEE, Prof. Stéphanie Tubert (Stephanie.tubert@uca.fr).

5.0 REPORT ON INTERNATIONAL ACTIVITIES

5.1 American Dental Education Association (ADEA)

The third of our collaborative meetings with ADEA was held in Brescia Italy on 23rd to 27th April 2019. Shaping the Future of Dental Education III, was also preceded by the ADEA's International Women's Leadership Conference and combined the meetings attracted over 260 registrations from almost 50 countries worldwide. The meetings provided an opportunity for delegates to discuss, share and debate current critical concerns of interest to international dental education.

From an ADEE perspective, the Executive committee is most appreciative of Prof Pagaenlli for hosting the meeting at the University of Brescia and also for the fact that the meeting returned a modest financial surplus. ADEE hopes this valuable collaboration will continue to grow and discussions have commenced on hosting Shaping the Future of Dental Education VI in 2023.

Representatives of the ADEE executive not attend the annual ADEA conference.

5.2 International Federation of Dental Educators and Associations (IFDEA)



As part of its 2019 philanthropic endeavours IFDEA contributed protected funding to assist delegates from developing countries attend the Shaping the Future of Dental Education III held in Brescia, Italy.

Contributing a total fund of 10,000 IFDEA enable the attendance of 4 delegates attending the meeting and working sessions of the meeting. In addition, IFDEA Chair Prof Corrado Paganelli and Board Member Prof Christina Manzanares both represented IFDEA in a number of international forums discussing the advancement of dental education in a number of developing and challenged areas. IFDEA remains committed to the sharing of information concerning curriculum development and other vital services the development of Dental Education internationally and is most grateful for ADEE for hosting its administrative function in its office in Dublin.

5.3 International Association for Dental Research (IADR)



ADEE has continued working with the International Association of Dental Research (IADR), Education Research Group in 2019. In June 19-21, IADR held the 97th general session in Vancouver, BC,

Canada. This collaboration has been greatly assisted by our ADEE executive council member Dr Barry Quinn being the president of the Education Research Group.

On Wednesday 19th June, ADEE participated in presenting the findings of our paper working with the UK General Dental Council with a symposium entitled "The End of CPD as We Know it!". The session was chaired by Professor Jon Cowpe, Dr Barry Quinn and the ADEE President Stephanie Tubert-Jeannin. This was followed up with a second symposium on Friday 21st June entitled "Outcome Based Education: Why, How and is it Right?" This symposium was again chaired by ADEE President Stephanie Tubert-Jeannin, the immediate past Chair of ADEA Monty Mac Neil and the Education Research Group President Dr Barry Quinn. Both of these symposia were well attended and have helped forge ADEE's links with sister educational organisations in collaborating to develop the evidence-base for dental education. ADEE was a co-sponsor of the ERG business meeting and reception and has fostered new working relationships with colleagues world-wide.

5.4 AMEE

ADEE was present at the annual AMEE congress that took place in Vienna from 24 to 28th august 2019, namely Stephanie Tubert-jeannin (president), Ilze Akota (president elect), C Manzanares (secretary general) and Rui Amaral Mandez and Barry Quinn (executive member) attended.

The topic of the congress was “the patient as educator”. The session were very interesting and the keynotes are available on Youtube for example that session from Ray Land concerning “Threshold concepts and Troublesome Knowledge: a transformational approach to learning”.

During that meeting, S Tubert-jeannin with other ADEE representatives participated in an workshop, on the invitation of Janusz Janczukowicz, focussing on the theme of “non-European students studying in Europe- the cultural and curricular challenges of globalisation of European Education”. Indeed, due to the increased students’ mobility and general globalisation of education, currently a large population of non-European students joins the European under- and postgraduate courses. While this phenomenon brings excellent opportunities both for the visiting students and for the hosting institutions, it is also associated with multiple challenges. This session made it possible to highlight the common points existing between the various health professions with regard to those issues.

The ADEE representatives also, as usual, organised a meeting for the participants of the AMEE congress interested in dental education. Colleagues from Portugal and Mozambique responded to this invitation. This congress was also an opportunity to re discuss the future relationships between ADEE and AMEE. New nominations were decided for the ASPIRE program and the ADEE President and ADEE President Elect/Immediate Past have now been identified as the key collaborators representing ADEE within AMEE for the future.

At AMEE Prof Tubert jeannin also met the new editor of the French speaking journal “pedagogie medicale”, Nicolas Fernandez from the University of Montreal. They discussed the increased integration of dental education issues within the editorial, reviewing and submission processes.

The participation to the AMEE presidents reception allowed ADEE to meet the AMEE new president, Professor Trevor Gibbs who is replacing Professor Trudie Roberts (past president) and also to discuss strategic direction with AMEE General Secretary Professor Ronald M Harden.

5.5 ENQA

We are living in a time when Education in Health Sciences calls for closer and more meaningful collaborative approaches that may impact the students’ holistic comprehension of the patients’ needs and expectations, given their specific social, cultural and economic contexts.

In a period when a call for “European University” has been issued and stronger mechanisms are being set in place to enhance the EHEA, we find it pivotal that we actively commit to our responsibilities within the broader network of Higher Education stakeholders, as we collectively try to manage the social accountability of HEI, while supporting the quality of the education and promoting the relevance and importance of an integrated and interprofessional approach to education and patient care, transversal to all health professionals.

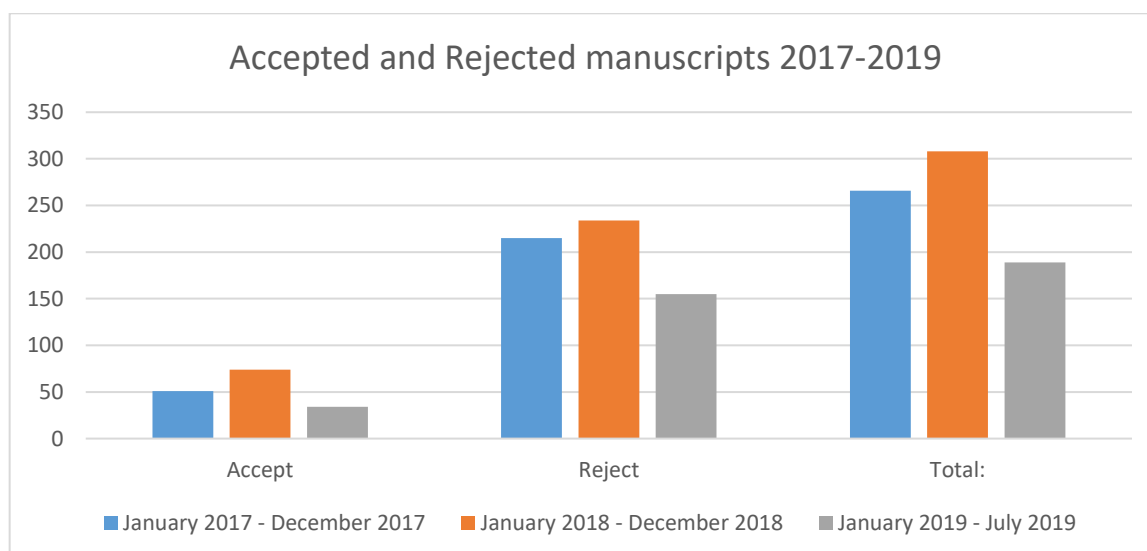
During the last year, ADEE kept its active engagement with ENQA through two of its co-led initiatives: the EQAR and the EQAF. The later sought to address some of the major challenges posed to HEI as they try to develop and promote their “third mission”. The last meeting of the EAQF was held in Berlin, under the theme: “Supporting societal engagement of higher education” The ExCo believes that this sort of collaborations will enable us to expand the consensus needed to overcome our shared weaknesses and often common threats and maximize our strengths and opportunities, as we try to match our school visit programs to the ESG. Furthermore, the active engagement with the EHEA organisms which supervise Quality Assessment and Accreditation within Europe will also contribute to one of the main objectives of our mission, which is to promote and help to co-ordinate peer review and quality assurance in dental education and training.

6.0 REPORT ON EUROPEAN JOURNAL OF DENTAL EDUCATION (EJDE)

The journal continues to thrive and the Editor is pleased that we have received submissions from a broad range of countries, both within Europe and further afield. Generally the time taken from submission to publication has decreased and this is another positive aspect. Although a few print copies of the journal are still distributed, the majority of the publication is now online and this means that, in the main, the time taken from submission to publication has decreased substantially. Author guidelines for the journal have recently been updated and can be found [here](#).

In November 2018, a new Editorial Assistant, Reggie Chentes, was appointed, replacing Lalaine Ciel Losbañes. In September 2018, a new Production Editor, Bhuvana Gopinash, was appointed to EJDE.

Submissions have increased slightly compared with last year (272 from Aug 2017-end June 2018; 328 from July 2018-end June 2019). The graph below shows decisions made on manuscripts submitted between January 2017 and July 2019. The overall acceptance ratio for the last 7 months is 12.45%, compared with 16.48% for the previous calendar year.



Impact factor: The EJDE impact factor continues to rise. The editor is pleased report that the 2018 impact is 1.531. This is an increase from last year's 1.343 and from 2017's 1.053.

Acknowledgements: The Editor expressed thanks to the Associate Editors (Alison Bullock, Ronald Gorter, Argyro Kavadella, Christina Lindh, Nikos Mattheos and Cristina Manzanares) for their hard work over the past year, to the Editorial Board and to the many reviewers who give up their time to critically appraise the journal submissions. The Editor also thanked team at Wiley, under the leadership of Mie Bak, for their support and guidance.

7.0 ADVANCING ADEE'S CHARITABLE PURPOSE

ADEE is founded with a core charitable purpose of the advancement of dental education through the promotion of excellent and the fostering of convergence through collaboration. While all ADEE activity is grounded in this principle during 2019 four key aspects are emphasised:

7.1 ADEE scholarship

2018 saw the introduction of a new Scholarship stream delivered in partnership with GSK, namely the Advancement of Dentistry in Society Scholarship Award. The aim of the scholarship is to acknowledge and encourage ADEE members (Dental Institutions, Universities and Associations) to document and share aspects of their curriculum that demonstrate excellence in how they:

- incorporate public dental health elements within their curriculum
- encourage students to appreciate aspects such as local and regional health needs, their variations and implications of health economics
- encourage a whole health approach within their curriculum including but not limited to encouraging inter professional care
- include local population needs within their curriculum and encourage students to take a holistic approach to defining and delivering patient care
- ensure health promotion (oral and whole health) is not only encouraged but facilitated through the curriculum and how such activities within the curriculum is impacting on local populations
- encourage an ethos of equity of access within their students practice
- integrate wider oral and public health issues within their curriculum

Following evaluation of 2019 applications, awards were made to:

King's College London Faculty Of Dentistry, Oral And Craniofacial Sciences for a project entitled "Salter Day". Areas of London have some of the poorest oral health in the UK in particular, the neighbouring Boroughs to KCL Faculty campuses and partner NHS Trusts. To support volunteering opportunities that serves KCL local community needs, promote oral and systemic health and provide additional service learning opportunities for undergraduates the project proposes holding a "Salter" day, based on the values held by Guy's alumnus and Bermondsey resident Dr. Alfred Salter (1873 -1945) who pioneered a free health service before the NHS in KCL local neighbourhood and together with his wife Ada, (the first woman mayor of London and President of the National Gardens guild) increased public health awareness and advocated the benefit of the open green spaces in the city.



Dr. Mounir Atassi GSK, ADEE Scholarship Committee Chair Dr. Ronald Gortor and ADEE President Prof. Stephanie Tubert Jeannin

Salter Day will enable the students within KCL's Clinical humanities module organise a day named after Dr. Salter who was an alumnus of Guy's Hospital who in the late 1800's and early 1900's provided free health care and health promotion to the under privileged in South London. KCL wish to engage the students further in this altruistic approach by getting the students to work in teams and present ways in which they can improve society. The top five "pitches" given to the whole year group will each be awarded €500 to use in their project. Thus the €2500 will enable five projects to be seed funded. The aim is for this to be student self or co-created with staff and will cover the term "Dentistry in Society" in the widest sense. Pictured above are members of the

King's College London team receiving the 2019 Scholarship from Dr. Mounir Atassi GSK, ADEE Scholarship Committee Chair Dr. Ronald Gortor and ADEE President Prof. Stephanie Tubert Jeannin.

The Dublin Dental University Hospital, Trinity College Dublin for its project which aims to investigate Irish General Nurses' knowledge, attitudes, and behaviour around infant oral health visits; firstly through survey data and secondly through interviews. Participants will be recruited with assistance from key individuals in the Irish nursing profession. From a teaching and learning perspective, this study aims to help students appreciate the value of a multidisciplinary, whole health, common risk factor approach to dental disease. While other jurisdictions around the world may have looked at these areas, this research is novel in the Republic of Ireland. Our findings will provide insight into the educational needs of nurses to support oral health promotion efforts by dental professionals.



The scholarship will support the advancement of dentistry in society through the development, production and distribution of resources created to meet educational needs identified by nurses through the student research. Of importance, nurses in Ireland engage with very young children and families far earlier and with greater regularity than dental professionals, and therefore are well-positioned to promote good oral health practices before dental disease begins. Pictured are members of the Dublin Dental University Hospital team receiving the 2019 Scholarship from Dr Mounir Atassi GSK, ADEE Scholarship Committee Chair Dr Ronald Gortor and ADEE President Prof Stephanie Tubert Jeannin.

As part of the award the recipient are expected to make presentations of their work at ADEE 2020 in Strasbourg. In presenting, the awards on behalf of GSK Mr Mounir Atassi commended both projects for their commitment to the concept of community and societal engagement within their undergraduate programmes and stated he was looking forward to seeing how these projects evolved in the coming months and years.



The ADEE executive is most appreciative of the support of GSK in delivering the Advancement of Dentistry in Society Scholarship.

8.0 COMMUNICATIONS

During late 2018 ADEE's web providers ceased trading, creating the need for a rapid response in developing a new online platform for ADEE. This has seen a considerable time and financial commitment however, the resulting product is a much more interactive, user friendly and customisable product.

During 2020 new features will be added and evolved. Existing users are reminded they are required to register a new profile on ADEE.org if they have not already done so.

8.1 ADEE E-news

During 2019 a revamped ADEE e-news commenced and has been circulated at least monthly since.

8.2 Social media

Click on the following links to access these social media ADEE accounts.

Ensure you follow/like and subscribe to keep up to date.



9.0 APPROVAL AND DECLARATION:

This report on activity for the year 1st January 2019 to 31st December 2019 was presented to the ADEE Executive Meeting in Porto, Portugal on February 25th 2020.

The contents of the report were approved by the Executive Committee as being a true account of the Association for Dental Education in Europe's operational activities for the period in question.

The Executive approves this report for noting by the General Assembly in August 2020 in Strasbourg, prior to being issued to the Irish Charities Regulatory Authority as part of the 2018 annual return to be completed by October 2020.

Signed:



Prof. Stéphanie Tubert
ADEE President



Prof. Cristina Manzanares
ADEE Secretary General



Mr Denis Murphy
ADEE Administrator

Dated: February 25th 2020