



## **Minutes of the ADEE General Assembly of Members 6<sup>th</sup> October 2023 Commencing 11:00 Dublin Online via ZOOM platform**

A meeting of the assembly of members was held online on Friday 6<sup>th</sup> October 2023 at 11:00 hrs Dublin time. It was attended by the full ADEE executive Committee along with representatives from 31 ADEE member institutions. No apologies were received.

### **Item 01: Agenda & Minutes**

The Meeting was called to order by President Pål Barkvoll who welcomed all present and thanked them for their time in attending the meeting. The agenda was accepted in its circulated format and the meeting commenced. All papers and supporting documents were circulated online 28 days in advance of the meeting.

The Minutes of the General Assembly 2022 were discussed and accepted as an accurate record of the meeting.

### **Item 02: Officers Reports**

The meeting then progressed to discuss the officer reports. As has now become the norm for ADEE, officers' reports were recorded by the officers and made available online in advance of the meeting for review by membership. An email had been issued to all members with the relevant link and all reports have been available online <https://adee.org/news/formal-notice-adee-general-assembly-2023> for over one month. The President invited questions in sequence as follows:

**Presidents Report:** The President asked the meeting for specific questions on his own report, there being no questions the President's Report was accepted. The President invited ADEE Secretary General Prof Barry Quinn to outline his report.

**Secretary General's Report:** Prof Barry Quinn updated on ADEE 2023 and thanked all those who attended. He welcomed new ADEE members and thanks all for their continued membership and support. There being no questions the Secretary General's report was accepted.

The President next invited ADEE Editor in Chief Dr Ronald Gorter to present his report.

**Editors Report:** Dr Ronald Gorter updated the assembly on the EDJE highlight 2022 was the journals 25<sup>th</sup> Anniversary. There will be a special issue in 2025 to make ADEE 50<sup>th</sup>. The Editor thanked authors and the editorial panel. The journal now has an impact factor of 2.4 and 2022 marked the highest number of published articles. The Editor concluded by thanking the editorial board, reviewers and of course authors for all their contributions to the EDJE. There being no questions the Editor's report was accepted.

The President next invited ADEE European Affairs Office Prof Sybille Vital to present his report.

**European Affairs Officer:** Prof Sybille Vital updated on the ADEE collaboration with various partners CED, FEDCAR, EDSA and that the LEADER programme is currently under review. She also advised that the GED taskforce updated an addition on sustainability to the GED which is freely available. There being no questions the European Affairs Officer's report was accepted.

All the preceding reports were accepted on the proposal of Prof Brian O'Connell (IRL) and seconded by Prof Cristina Manzanares (ESP).

### **Item 3: Treasurer's Report and Financial Matters**

The meeting progress to discussing financial matters and the pre-recorded ADEE treasurer's report. Prof Julia Davies outlined some of the key financials outlining a deficit of €60,000 in 2022. Prof Davies outlined that ADEE 2022 Palma was very successful however, we noted considerable increased in costs in a post COVID environment. Both school and corporate income saw a slight increase in 2022.

All operating costs are now to the core minimum required to ensure service delivery. The Budget for 2023 and 2024 were outlined, and a number of key issues such as a changed date for ADEE 2024, attendance and membership fee increases were all highlighted. We expect a loss in 2023 and hope that 2024 will return us to a balanced budget.

There being no questions the Treasurer's report including the 2022 audited accounts were accepted on the proposal of Prof Cristina Manzanares (ESP) seconded by Prof Jon Cowpe (UK).

### **Item 4: Nominations Committee**

Mr Murphy presented the nominations report requesting the reappointment of following for a three year term from 01.01.24 to 31.12.2026

Prof James Field (UK)  
Prof Upen Patel (UK)  
Prof Ina Schuler (DE)

Mr Murphy outlined that the Executive will be reverting to the assembly some proposed updates to the executive structure.

The appointments were accepted by the assembly, proposed by Prof Cristina Manzanares (ESP) seconded by Dr Jean Michel Saade (LBN).

### **Item 5: ADEE 2024 Leuven Presentation**

The President invited Prof Katleen VanDamme to present the outline of ADEE 2024. A short video presentation was made and an outline of the programme made. It was noted that a new daily attendance rate will also be introduced. The change in dates was again outlined for members.

### **Item 6: Any other business**

There being no other business the meeting concluded with the president thanking all members for their attendance. He thanks his executive colleagues for their work and also the ADEE team for their help and support.